

**NEVADA STATE BOARD OF
PHYSICAL THERAPY EXAMINERS**

BOARD MEETING MINUTES AUGUST 28, 2017

- Item 1- Call to order / roll call to determine the presence of a quorum. The meeting was called to order at by Chairman Baum at 5:05 pm. Board members present in the Northern Board office: Sherise R. Smith, PT, MSPT, CBIS, Vice Chairman; Brian Fearnley, PT, MPT (arrived late but before business started), Secretary/Treasurer, Andrea Menicucci, MS, CCC-SLP, Public member. Non-members Sarah Bradley, senior deputy attorney general and Debby Dieter, investigator, were also present. Board members present in the Southern Board office: James McKivigan, DC, PT, MPA, MA. Non-members Muriel Morin-Mendes, licensing coordinator and Chelsea Venturino, administrative assistant. Board members present telephonically: Chairman Tina Baum, PT, DPT, WCS, ATC, CLT.
- Item 2- Pledge of Allegiance.
- Item 3- Public comment period: no public comment. Ms. Cooper reported she has to leave at 6:20 pm. She then left the room. Meeting was recessed until Board member Fearnley arrived. Meeting was then taken out of recess and continued.
- Item 4- Discussion and possible action regarding the annual performance review of Lisa Cooper, Executive Director Lisa Cooper: Chairman Baum noted for the record that historically, the Board Chairman meets with the Executive Director to discuss the evaluation prior to discussion with the Board. This did not happen this year, so it was noted that the evaluation will be modified as needed with input from discussions from this Board meeting.

A summary of the review and final ratings decided upon during this Board meeting is outlined below:

Critical Element 1-Leading Change:

Item 1: 3

Item 2: 3 During this discussion, when Ms. Cooper was asked a question, she stated, "I don't care, ask your next ED."

Item 3: 2

Item 4: 5

Item 5: 3

Item 6: 3

Item 7: 3 There was significant discussion about the Board members not being informed by Ms. Cooper about Hal Taylor's contract not being discussed for renewal.

Item 8: 3

Item 8.5: 2 There was discussion about office staff's performance reviews not yet being done. Ms. Cooper agreed to do Muriel and Chelsea's performance reviews

by September 22, 2017, to be presented at the October Board meeting for review by the Board.

Item 9: 4

Overall: 3.1 Ms. Cooper left the room and a short recess was called. It was discussed that the overall rating for each critical element should be an average of each of the items within that critical element. Ms. Cooper stated that she is sacrificing her time away from her son to be at this meeting. It was decided that the meeting would continue.

Critical Element 2- Business Acumen:

Item 1: 3 It was discussed that Ms. Cooper needs to be able to have more positive communication in general with those she is dealing with as the Executive Director of the Board. Chairman Baum said the issue is that there is a lack of communication. Ms. Cooper stated, "well, we won't have to worry about that anymore."

Item 2: 2 Ms. Cooper stated the reason she wasn't able to complete these items was due to the legislative session. Ms. Cooper stated that she could have the investigator job descriptions done by the end of October and an outline for the investigative description and process done by the December meeting.

Item 3: N/A

Item 4: 2

Item 5: N/A

Item 6: 3 Ms. Cooper became upset when discussion arose regarding her interactions with inLumon, which were noted to be somewhat confrontational and negative. Ms. Cooper walked out of the room during the discussion and shortly after the call was disconnected. Ms. Cooper indicated that she was quitting and took her recorder that was being used to record the meeting and left the Board office keys and the Board's cell phone on the conference room table. After reconnection of the teleconference, Board member Smith reported to those on the phone that Ms. Cooper walked out of the meeting and had resigned her position as Executive Director. Deputy Attorney General Bradley suggested the Board continue and finish the performance review in Ms. Cooper's absence.

Item 7: N/A During this discussion, Board member Smith informed the members on the phone that Deputy Attorney General Bradley just received a text from Ms. Cooper and asked what the text was regarding. Deputy Bradley stated the text was asking about an upcoming item regarding her PTO.

Item 8: 3

Item 9: 4

Item 10: N/A

Item 11: N/A

Item 12: 2

Item 13: Removed (duplicative of one in Critical Element 1)

Item 14: 2

Overall: 2.6

Critical Element 3- Building Coalitions:

Item 1: N/A

Item 2: 3

Item 3: 3
Item 4: N/A
Item 5: 4
Item 6: 3
Item 7: 3
Item 8: 2
Item 9: N/A
Overall: 3

OVERALL RATING (the average of the three overall ratings above): 2.9

Motion to task Board member Menicucci to finalize the performance review from the working document that was presented at the meeting and forward it to Deputy Bradley and Chairman Baum for final approval: McKivigan.

Second: Smith.

Passes unanimously.

Item 5- Review, discuss, amend and approve Board Meeting Minutes

A. June 8, 2017: not addressed

Item 6- Report from Board Chair

A. Future Agenda Items: discussed below.

B. Board Meeting Schedule: Deputy Bradley suggested we schedule a meeting prior to our currently scheduled meeting to work on operational issues now that Ms. Cooper has resigned as Executive Director. It was discussed that we will need to set a meeting for operational planning as well as setting a process for getting a new Executive Director. Decided on September 4 at 6:00 pm for next meeting. Deputy Bradley will draft the agenda for this meeting.

Item 7- Public Comment. No public comment.

Item 8- Meeting Adjournment. The meeting was adjourned at 10:27 pm.