

# **NEVADA PHYSICAL THERAPY BOARD**

## **SUBCOMMITTEE MEETING MINUTES**

**OCTOBER 2, 2017**

- Item 1- Call to order/ the Subcommittee Meeting of the Nevada Physical Therapy Board was called to order in the Northern Nevada location by Andrea Menicucci, MS, CCC-SLP, public member AT 6:47 pm. Also in attendance in the Northern Nevada location: Brian Fearnley, MPT, secretary/treasurer. Non-members Sarah Bradley, senior deputy attorney general, and Debby Dieter, investigator, were also present. Non-members present in the Southern Nevada location: Muriel Morin-Mendez, licensing coordinator.
- Item 2- Pledge of Allegiance. Not performed
- Item 3- Public comment period: No public comment
- Item 4- Review of Executive Director Applications and Determination of Candidates to Interview at Board meeting on October 17, 2017. The subcommittee discussed that they will determine which applicants meet the posting requirements and/or which applicants should be selected for interview. Board member Fearnley and Board member Menicucci discussed applications that had been received and the scoring system used for deciding on the candidates for interview. Senior deputy attorney general Bradley assisted Board members in determining criteria for deciding on which candidates are brought forward to the Board for interviewing. Andrea Menicucci relayed that one of the applicants is her brother-in-law and senior deputy attorney general Bradley relayed that she will need to recuse herself during the interview process if he moves forward to the interview. The subcommittee members discussed their ranking of their top five candidates and compared rankings. Discussed different qualifications of candidates and qualities that the subcommittee members feel are important. It was discussed that Brian Fearnley had not received information on Charles Harvey to be able to rate him. Senior deputy attorney general Bradley reviewed regulation related to hiring Executive Director. After discussion, the subcommittee members decided on seven candidates whom they agreed upon to move forward for further discussion: Stacy Woodbury, Craig Faust, Chris Edwards, Chris Weiss, Kelly Vite, Deanna Menesses and Carlton Lum. Further discussion about candidates occurred. The subcommittee then narrowed the field to five candidates, to include: Stacy Woodbury, Craig Faust, Chris Edwards, Kelly Vite and Carlton Lum. Discussed that each interview should take approximately 30 minutes and that this is what they would be scheduled for. Senior deputy attorney general Bradley noted for the record that Board member Menicucci was recusing herself from voting regarding Craig Faust. Motion made to interview Craig Faust: Fearnley  
Second: none, as Menicucci was recused

Passes

Motion made to interview Stacy Woodbury, Chris Edwards, Kelly Vite and Carlton Lum: Fearnley

Second: Menicucci

Passes unanimously

There was discussion regarding what time in the agenda the interviews would be scheduled for. It was decided to start interviews at 12:30 pm. There was discussion of whether or not to do background checks on potential employee. There was also discussion regarding how and when to perform reference checks. There was further discussion regarding medical insurance for potential employee.

Item 5- Public comment period: No public comment

Item 6- The Subcommittee of the Nevada Physical Therapy Board was adjourned by Board member Menicucci at 8:02 pm.