



State of Nevada
PHYSICAL THERAPY EXAMINERS' BOARD



Initial Licensure in Nevada

- For
 - Physical Therapists and
 - Physical Therapist's Assistants



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Please review entire presentation and confirm
deadlines and requirements
prior to starting the application process.

All information within can be found at:

www.ptboard.nv.gov



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Overview

- Complete State application
 - Fingerprinting
 - Transcripts
 - Letters of recommendation
 - Picture
 - Jurisprudence exam
 - Notarized Application
 - Application Fee
- Apply for NPTE
- Reserve a spot via Prometric



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Nevada Application for Licensure

You may sit for the NPTE and apply for Licensure prior to graduation IF:

You can provide an official transcript from your physical therapy school that indicates that you are in the last semester of school and have filed a completed application with the Board

A letter from the school will not be accepted



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Nevada Application for Licensure

Application can be found online at:

www.ptboard.nv.gov/PT-Licensing.htm

Actual application is 4 pages long in addition to the requirements detailed on the following slides



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Nevada Application for Licensure

- Email: ptapplication@govmail.state.nv.us
 - For information on fingerprinting procedure
 - Include full name and email address
 - Fingerprinting costs \$38.25 plus any processing fee from the facility



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Nevada Application for Licensure

- Fingerprinting results take approximately:
 - 2-4 weeks if submitted electronically
 - Can only be submitted electronically if done in Nevada
 - 4-6 weeks if submitted manually
- **NOTE:** You are encouraged to start this process as soon as possible, prior to filing the licensure application. Fingerprinting expires after 6 months unless an application is received, so be mindful of these times.



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Nevada Application for Licensure

- Applicants for Physical Therapy require transcripts from ALL colleges attended
- Applicants for Physical Therapist's Assistant require transcripts from High School AND from ALL colleges attended
- For college information,
 - Require transcripts even if no degree was received



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Nevada Application for Licensure

- Only official sealed transcripts will be accepted
- Send them to yourself and include them when you file your application
- -OR-
- Send directly to the board



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Nevada Application for Licensure

- Three letters of recommendation are required
- All must be submitted in sealed envelopes
- Two letters must be from PT's
- PTA applicants can submit 1 letter from a PTA
- One letter must be a personal letter



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Nevada Application for Licensure

- 2 letters from PT's **must**:
 - Be from licensed PT's, not related to you by blood/marriage and not a professor at school
 - Be addressed to the Board
 - Include start/end date of work with individual
 - Speak to the clinical skills of the applicant
 - Be typed, dated and signed
 - Include a phone #
 - Professional letterhead requested, but not required



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Nevada Application for Licensure

- 1 letter from a personal reference must:
 - Be dated, signed and include a phone number
 - Address your moral character
 - NOT talk about your clinical skills
 - NOT be from a professor, educator or classmate
 - NOT be related to you by blood/marriage
- Typed letters are preferred



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Nevada Application for Licensure

- Application must include a photo
- Sized between a 2x2 and 3x3
- Passport photos work best
- Must be taken within 60 days of submitting application



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Nevada Application for Licensure

- Jurisprudence examination
 - Provided with application, completed at home
 - Review the entire Nevada Practice Act
 - Can be found at: www.ptboard.nv.gov/ under the “Practice Act” tab
 - Be sure to review both the Nevada Revised Statutes (NRS) and the Nevada Administrative Code (NAC)
- Complete and submit with application
 - Must get a minimum of 15/20 correct to pass



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Nevada Application for Licensure

- If you have, or have had, licenses for any healthcare field you must use the form in the application to verify those licenses.
 - See application for detailed instructions
- If you are applying for “Graduate Status” so you may work prior to taking the NPTE you **must** submit the application for “Graduate of Physical Therapy”. This form can be submitted at any time. Graduate Status cannot be considered until:
 - Your degree has posted to your transcript and an updated transcript is received by the board
 - Your fingerprint results are delivered to the board and reflect no activity
 - The rest of your application has been submitted and accepted



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Nevada Application for Licensure

- Licensing application:
 - Physical Therapists = \$325
 - Physical Therapist's Assistants = \$225
- Payable directly to Nevada State Board of Physical Therapy
 - Personal check, cashier's check or money order
 - NO credit cards or cash



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Nevada Application for Licensure

- The final step before submitting the State application is applying for the NPTE
 - The state application can be mailed in or submitted in person at:

Nevada State Board of Physical Therapy Examiners
7570 Norman Rockwell Lane, Suite 230
Las Vegas, NV 89143

**DO NOT SUBMIT STATE APPLICATION UNTIL YOU HAVE
REGISTERED FOR THE NPTE**



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National **Physical** Therapy Exam (NPTE)

- All information pertaining to the NPTE can be found at:
 - Federation of State Boards of Physical Therapy (FSBPT) – Exam Candidates page

[Click here to visit the page](#)



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National Physical Therapy Exam (NPTE)

- Four fixed test dates for PT's and PTA's per year, generally:
 - January
 - April
 - July
 - October
- **NOTE:** Test dates are DIFFERENT for PT's and PTA's and may change from year to year, be sure to check online for updated test dates and the deadlines associated with each test date



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National Physical Therapy Exam (NPTE)

- Register online at the FSBPT website provided above, be sure to select the appropriate test
PT vs PTA
- Fee's are:
 - Physical Therapist = \$400
 - Physical Therapist Assistant = \$400



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National Physical Therapy Exam (NPTE)

- Once registered via FSBPT:
 - Submit your State Board application either in person or via mail
 - State Board will review your application and contact you if anything needs to be adjusted, updated or changed
 - State Board will contact the FSBPT to authorize your registration for the NPTE once all items have been received
 - FSBPT will email you the Authorization To Test (ATT) letter



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National **Physical** Therapy Exam (NPTE)

- Once you receive the ATT in your email:
 - You must reserve a seat at a Prometric testing center at the following website:
 - www.prometric.com/fsbpt
 - NOTE: Your spot is NOT reserved or confirmed until you reserve a seat via Prometric
- Fee's for reserving a seat:
 - Both PT's and PTA's = \$85



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National Physical Therapy Exam (NPTE)

- Prometric will have specific instructions on ID's to bring for the testing as well as other information pertaining to the day of the test
- Once you have taken the NPTE the results are automatically sent to the State Board one week after the test date
- **DO NOT CONTACT THE BOARD ABOUT YOUR TEST RESULTS**
- The FSBPT provides you with a Pass/Fail notice and information on how to secure a score report for free
- If you pass, your license will be issued in approximately 2-5 days from the date the Board receives your results, provided your fingerprinting results do not reflect any activity



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National Physical Therapy Exam (NPTE)

- If you do not pass the NPTE on the first attempt:
 - You may take it once more
 - After 2 attempts, you must meet with the Nevada State Board of Physical Therapy Examiners before you can test again
 - Be advised that the NPTE will be limited to a maximum of 6 attempts effective January 2016