

Board Members

JENNIFER NASH, PT, DPT, NCS
Board Chair

KATHERINE JOINES, PT, DPT
Vice-Chair

LAURA CERAME, PTA
Secretary/Treasurer
PTA Board Member

JESSIE FISHER, PT, MPT, MA
Board Member

AARON STEVENS
Public Member

STATE OF NEVADA

STEVE SISOLAK
Governor



Staff

CHARLES D. HARVEY,
MPA
Executive Director

MURIEL MORIN-
MENDES
Licensing Coordinator

APRIL RAMIREZ
Board Operations Support
Specialist

DEBORAH DIETER, PT
Board Investigator

PHYSICAL THERAPY BOARD

3291 North Buffalo Drive, Suite 100
Las Vegas, NV 89129

BOARD MEETING MINUTES

November 4, 2022

Item 1. Call to Order/Roll Call to determine the presence of a quorum.

Chair Nash called the meeting to order at 9:08 AM. A roll call confirmed a quorum was present.

Board Members in Attendance: Jennifer Nash, Board Chair; Katherine Joines, Vice Chair; Jessie Fisher Board Member; Aaron Stevens, Public Member; Laura Cerame, PTA, Secretary/Treasurer.

Staff in Attendance: Charles D. Harvey, Executive Director; Debby Dieter Investigator; Muriel Morin Mendes, Licensing Coordinator; April Ramirez, Board Operations Support Specialist; Neena Laxalt, Board Lobbyist.

Board Counsel: Harry Ward, Deputy Attorney General

Item 2. Public Comment

None

Item 3. Review and Discussion of September 9, 2022 Board Meeting Minutes
(For Possible Action)

Motion: Motion to accept the July 22, 2022 meeting minutes as presented: Jessie Fisher, PT Member

Second: Aaron Stevens, Public Member

Motion Passes Unanimously

Item 4. Report from Nevada Physical Therapy Association (APTA NV)

No update at this time.

Item 5. Review and Decision Regarding Pending Licensure Application (**For Possible Action**). This appearance is necessary to review the applicant's work history. The Board will review, discuss, and possibly decide on the pending licensure requests for the following applicants.

A. Jesse Sherrod

Motion: Motion to approve the licensure application for Jesse Sherrod with the stipulation that Mr. Sherrod Complete 30 hours of continuing education, with 15 hours of continuing education completed onsite/Live and 15 hours of continuing education being completed online: Jessie Fisher, PT Member

Second: Aaron Stevens, Public Member

Motion Passes Unanimously

Item 6. Advisory Committee on Continuing Competence (ACCC) Update (**For Possible Action**).

A. Consideration of recommendations for continuing competency courses reviewed at the September 30, 2022, ACCC Meeting.

Motion: Motion to approve the courses reviewed at the September 30, 2022, ACCC meeting: Jessie Fisher, PT Member

Second: Aaron Stevens, Public Member

Motion Passes unanimously.

B. Consideration of Applicants to Serve on the ACCC.

The Board discussed the ACCC Application that had been submitted for review after much discussion it is determined that the ACCC needs an ACCC member specially from the Northern region, this current application would still be considered in the future once a southern region position is available.

Motion: Motion to deny the ACCC Application that has been submitted from the southern region. The Board requests that the vacant ACCC Member position be filled by an applicant from Northern Nevada: Kat Joines, Vice-Chair

Second: Jessie Fisher, PT Member

Motion Passes unanimously.

Item 7. License Ratifications (*For Possible Action*). The Board will review, and approve licenses issued by the authority of the Board pursuant to NRS 640.090, NRS 640.146, NRS 640.240, and NRS 640.250.

Motion: Motion to approve the license ratifications as presented: Laura Cerame, PTA Member

Second: Kat Joines, Vice Chair

Motion Passes unanimously

Item 8. Report from Board Legal Counsel (*informational only*).

Deputy Attorney General Harry Ward introduced himself as our Board Counsel at this time. Mr. Ward informed the Board that he is here for guidance and support to our Board.

Item 9. Disciplinary Matters (*For Possible Action*).

A. Recommendation for Approval of Consent Decree: Case 2021-07, McCade Powell, License No. 3598

This item was tabled.

B. Recommendation for Case Dismissal

i. 2022-05

Motion: Motion to dismiss case 2022-05: Laura Cerame, PTA Member

Second: Jessie Fisher, PT Member

Motion Passes unanimously

ii. 2022-17

Motion: Motion to dismiss case 2022-17: Jessie Fisher, PT Member

Second: Laura Cerame, PTA Member

Motion Passes unanimously

Item 10. Contract for Lobbyist/Legislative Services (*For Possible Action*)
The Board will review, discuss and possibly approve a one-year contract for lobbyist services for the 2023 legislative session.

Motion: Motion to approve a one-year contract for lobbyist/legislative services for Kathleen Laxalt: Jessie Fisher, PT Member

Second: Aaron Stevens, Public Member

Motion Passes unanimously

Item 11. Review and Discussion of the Boards Financial Audit *(Informational only)*

Director Harvey informed the Board that the annual audit of Board financials has been completed pursuant to NRS 218G.400. Director Harvey worked closely with the auditing firm Campbell Jones Cohen CPAs, to complete the audit in a timely fashion. A copy of the audit report was provided to the Board for review and comments. Director Harvey reported that the Board received a clean audit with no findings or material discrepancies.

Recess 10:00 am

Reconvene 10:13 am

Item 12. Report from Executive Director *(For Possible Action)*

A. Board Operations

Director Harvey presented the Board Operations update.

- 3,192 active licenses through October 1, 2022
- 107 military veterans and spouses.
- 311 new licenses issued in the calendar year 2022.
- The Board has achieved a one-day average for approval of new licenses.
- 149 pending applications (awaiting background checks, transcripts, NPTE results).
- 1,639 continuing competence course applications reviewed.
- 96% of continuing competence course applications have been approved.
- Complaints and investigations. Investigator Dieter gave the Board a brief update on Board investigations and the process from receiving a complaint to investigating a complaint and moving forward with disciplinary actions.
- 200 licensees were randomly selected for a continuing competence audit. April Ramirez Board Operations support specialist gave the Board an update on the Con Ed Audit. Most licensees have been compliant with the audit, and a minimal amount of licensees were not yet compliant. The Board was asked for guidance on how they wanted to address non-compliant licensees.
- The licensing software project is ongoing. The projected date has been shifted to the end of January 2023, due to vendor resource issues.
- Announcement on the award of an FSBPT grant award to help the Board update the electronic licensing system and improve the real-time submission of data to the Examination,

- Licensure, and Disciplinary Database (ELDD).
- Presentation of Board financials including the balance sheet, profit and loss summary, and vendor expenses.

Item 13. Report From Board Lobbyist (*Informational only*)

- A. Update on the LCB Review of Proposed Changes to Nevada Administrative Code 640 (R124-21)

Board Lobbyist Neena Laxalt updated the Board on the LCB Regulations that were received back from the Legislature. The next step will be having a public hearing and if we adopt the regulations they then go back to the legislative commission. Chair Nash Stated that we do have the Public Hearing scheduled on December 5, 2022, at 3:00 pm. The notice has been posted.

Recess: 11:23 am

Reconvene: 12:05 pm

- B. Board Legislative Training I Update on the 2023 Legislative Session

Board Lobbyist Neena Laxalt provided training on how to navigate the Nevada Legislature website. Ms. Laxalt showed the board how to navigate through each page of the website, and how to find specific topics on the website. Neena also explained her processes as the Board Lobbyist. The website for reference is: Leg.state.nv.us

Item 14. Board Strategic Planning Session (*For Possible Action*)

- A. Review, Discuss, Update, and Revise the Strategic Plan

The Board conducted a strategic planning review. Items discussed and updated included the Board Vision and Mission, Goals, and Objectives, and the SWOT Analysis. The Strategic Planning Session has concluded and was voted upon.

Motion: Motion to approve the 2022 Board Strategic plan based on the changes made to today's plan: Jessie Fisher, PT Board Member

Second: Aaron Stevens, Public Member

Motion Passes unanimously

- B. Board Member Manual Review and Possible Approval

This item was tabled.

C. Discussion and Possible Approval of a State PT Compact Fee

Motion: Motion to approve the Nevada PT Compact fee of seventy-five (75) dollars plus the compact fee of forty-five (45) dollars for PTs and fifty (50) dollars plus the forty-five (45) dollar compact fee for PTAs. Waive the Compact fees for active Military and their spouses and Veterans, Jessie Fisher, PT Member

Second: Aaron Stevens, Public Member

Motion Passes unanimously

D. Selection of Board Legislative Committee for the 82nd (2023) Session of the Nevada Legislature.

No motion was made for this item. Jessie Fisher PT Member volunteered to serve as the Northern representative. Jennifer Nash Board Chair will serve as a representative from the South.

E. Selection of the Board Meeting Dates for 2023

Motion: Motion to accept the following Board meeting dates for 2023: January 13, March 17, May 5, July 14, October 6, and December 8, 2022. Aaron Stevens, Public Member

Second: Laura Cerame, PTA Member

Motion Passes unanimously

Recess 2:30 pm

Reconvene 2:40 pm

Item 15. Report from Board Chair (*Informational only*)

A. Executive Director performance Review

This item was tabled.

B. Update on Annual Conference

Chair Nash provided an update on her experience at the FSBPT Annual Conference. The experience was excellent, a lot was taken away from this conference such as DEI initiatives and Transparency.

Item 16. Discussion of Future Agenda Items

- Board Member Manual
- Performance Review of Executive Director

- Elections and Delegates
- Newsletter content
- Bar Process
- DEI

Item 17. Public Comment

The Board received a public comment via email from the College of Southern Nevada regarding the Adamidis Clause. This is not a Board Matter, please refer to Board Lobbyist or the Association.

Item 18. Adjournment

Meeting adjourned at 4:13 pm.